



ENGADINE &  
HEATHCOTE  
ANGLICAN

## Medication Policy

Families will be required to provide a summary of the child's health on registration. Should any child's medical needs change it is the family's responsibility to notify ENGADINE & HEATHCOTE ANGLICAN in writing.

## Administration of Medication

Engadine Heathcote Anglican Church will only administer medicine to children who are involved in 'off-site' activities away from parents e.g. G7 Youth Camp, Kids Big Night In.

ALL medication must have the following:

- Written permission from parents on our Medication Form; and
- A pharmacy label clearly stating child's name, dose, time to be given and must be in date.

OR for non-prescription medication:

- A letter from the parent stating the type of medication (exact brand and type), the dose, child's name, start and finish date and the time to be given; and
- Supply of an administration device i.e. syringe, measuring cup

### ***Documentation required***

Medication form and record.